



**Board of Commissioners of Cook County
Minutes of the Audit Committee**

Tuesday, December 15, 2015

9:00 AM

**Cook County Building, Board Room, 569
118 North Clark Street, Chicago, Illinois**

ATTENDANCE

Present: Chairman Daley, Vice Chairman Goslin, Commissioners Gainer, Morrison and Schneider (5)

Absent: Commissioners Arroyo and Butler (2)

PUBLIC TESTIMONY

Chairman Daley asked the Secretary to the Board to call upon the registered public speakers, in Accordance with Cook County Code.

There were no public speakers.

COMMITTEE MINUTES

16-0613

COMMITTEE MINUTES

Approval of the minutes from the meeting of 07/29/2015

A motion was made by Commissioner Schneider, seconded by Vice Chairman Goslin, that this Committee Minutes be approved. The motion carried by the following vote:

Ayes: Chairman Daley, Vice Chairman Goslin, Commissioners Gainer, Morrison and Schneider (5)

Absent: Commissioners Arroyo and Butler (2)

15-5610

Presented by: Shelly A. Banks, C.P.A.

REPORT

Department: Office of the County Auditor

Request: Refer to Audit Committee

Report Title: FY15 3rd Quarter - Open Findings Status Report

Report Period: For the quarter ended 8/31/2015

Summary: Status of open audit findings and recommendations

Legislative History: 10/7/2015 Board of Commissioners referred to the Audit Committee

A motion was made by Commissioner Schneider, seconded by Vice Chairman Goslin, that this Report be recommended for receiving and filing. The motion carried by the following vote:

Ayes: Chairman Daley, Vice Chairman Goslin, Commissioners Gainer, Morrison and Schneider (5)

Absent: Commissioners Arroyo and Butler (2)

15-5611

Presented by: SHELLY A. BANKS, C.P.A., County Auditor

REPORT

Department: Office of the County Auditor

Request: Refer to Audit Committee

Report Title: Planning and Development Department - HOME Program Audit Report

Report Period: For the period ended 11/30/2014

Summary: The purpose of this audit was to assess and evaluate the administration and monitoring of the Planning and Development Department - HOME Program.

Legislative History: 10/7/2015 Board of Commissioners referred to the Audit Committee

A motion was made by Commissioner Schneider, seconded by Vice Chairman Goslin, that this Report be recommended for receiving and filing. The motion carried by the following vote:

Ayes: Chairman Daley, Vice Chairman Goslin, Commissioners Gainer, Morrison and Schneider (5)

Absent: Commissioners Arroyo and Butler (2)

15-5612

Presented by: SHELLY A. BANKS, C.P.A., County Auditor

REPORT

Department: Office of the County Auditor

Request: Refer to Audit Committee

Report Title: Utility Savings Contract Internal Audit Report

Report Period: For the period ended 9/22/2015

Summary: The purpose of this audit was to determine that internal controls are in place to ensure the Contractor is properly monitored in order to realize the maximum savings.

Legislative History: 10/7/2015 Board of Commissioners referred to the Audit Committee

A motion was made by Commissioner Schneider, seconded by Vice Chairman Goslin, that this Report be recommended for receiving and filing. The motion carried by the following vote:

Ayes: Chairman Daley, Vice Chairman Goslin, Commissioners Gainer, Morrison and Schneider (5)

Absent: Commissioners Arroyo and Butler (2)

15-5616

Presented by: SHELLY A. BANKS, C.P.A., County Auditor

REPORT

Department: Office of the County Auditor

Request: Refer to Audit Committee

Report Title: Inmate Commissary Services Internal Audit Report

Report Period: For the period ended 9/22/2015

Summary: The purpose of the audit was to assess the compliance of Keefe Commissary Network, LLC with the terms of the contract for Inmate Commissary Services and to determine if adequate internal controls are in place at the DOC to monitor compliance with the terms of the contract.

Legislative History: 10/7/2015 Board of Commissioners referred to the Audit Committee

A motion was made by Commissioner Schneider, seconded by Vice Chairman Goslin, that this Report be recommended for receiving and filing. The motion carried by the following vote:

Ayes: Chairman Daley, Vice Chairman Goslin, Commissioners Gainer, Morrison and Schneider (5)

Absent: Commissioners Arroyo and Butler (2)

15-5619

Presented by: SHELLY A. BANKS, C.P.A., County Auditor

REPORT

Department: Office of the County Auditor

Request: Refer to Audit Committee

Report Title: Inmate Trust Fund Internal Audit Report

Report Period: For the period ended 9/22/2015

Summary: The purpose of the audit was designed to assess the internal control structure to determine if it was designed effectively and operating as intended to ensure compliance with the Inmate Trust Fund's policies and procedures and that the funds were properly accounted for and adequately safeguarded.

Legislative History: 10/7/2015 Board of Commissioners referred to the Audit Committee

A motion was made by Commissioner Schneider, seconded by Vice Chairman Goslin, that this Report be recommended for receiving and filing. The motion carried by the following vote:

Ayes: Chairman Daley, Vice Chairman Goslin, Commissioners Gainer, Morrison and Schneider (5)

Absent: Commissioners Arroyo and Butler (2)

15-5622

Presented by: SHELLY A. BANKS, C.P.A., County Auditor

REPORT

Department: Office of the County Auditor

Request: Refer to Audit Committee

Report Title: Inmate Welfare Fund Internal Audit Report

Report Period: For the period ended 9/22/2015

Summary: The purpose of the audit was to assess the internal control structure to determine if it was designed effectively and operating as intended to ensure that the Inmate Welfare funds are expended in accordance with the Policies and Procedures for the Administration of the Inmate Welfare Fund and that the funds were properly accounted for and adequately safeguarded.

Legislative History: 10/7/2015 Board of Commissioners referred to the Audit Committee

A motion was made by Commissioner Schneider, seconded by Vice Chairman Goslin, that this Report be recommended for receiving and filing. The motion carried by the following vote:

Ayes: Chairman Daley, Vice Chairman Goslin, Commissioners Gainer, Morrison and Schneider (5)

Absent: Commissioners Arroyo and Butler (2)

15-6033

Presented by: SHELLY A. BANKS, C.P.A., County Auditor

REPORT

Department: Office of the County Auditor

Request: Refer to Audit Committee

Report Title: Clerk of the Circuit Court Revenue Process Audit

Report Period: For the fiscal year ended 11/30/2014 through current

Summary: The purpose of the audit was to evaluate the process of determining, tracking, and collecting statutory and court-ordered fees as well as evaluating the budgeted revenue estimation process.

Legislative History: 10/28/2015 Board of Commissioners referred to the Audit Committee

A motion was made by Commissioner Schneider, seconded by Commissioner Morrison, that this Report be recommended for deferral. The motion carried by the following vote:

Ayes: Chairman Daley, Vice Chairman Goslin, Commissioners Gainer, Morrison and Schneider (5)

Absent: Commissioners Arroyo and Butler (2)

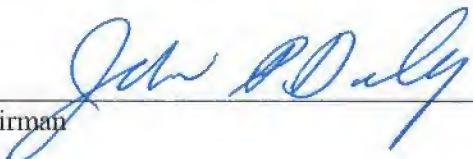
ADJOURNMENT

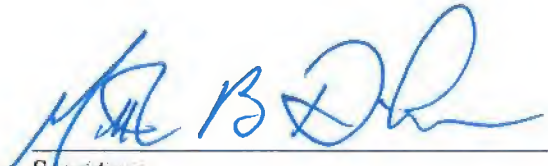
A motion was made by Vice Chairman Goslin, seconded by Commissioner Morrison, that this meeting be adjourned. The motion carried by the following vote:

Ayes: Chairman Daley, Vice Chairman Goslin, Commissioners Gainer, Morrison and Schneider (5)

Absent: Commissioners Arroyo and Butler (2)

Respectfully submitted,


Chairman


Secretary

*A video recording of this meeting is available at <https://cook-county.legistar.com/Calendar.aspx>